



**trade fair information**  
**Kindermoden Nord 3 – 5 February 2024**

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trade fair : Kindermoden Nord 3 – 5 February 2024  
deadline : 20 December 2023

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**I. Before the trade fair****stand equipment**

1. Order forms  
Exhibitors have the opportunity to order additional stand equipment from us. You can find the order forms attached to this package of information.

2. basic equipment of your stand  
Your stand price includes tables and chairs (as required, limited to the stock of the MesseHalle) and 1 socket (1 kW).

3. damage to stand  
The system walls and other rented objects must not be damaged (no nails, staplers, adhesives, etc.)! Costs of repair due to damages will be charged to the exhibitors.

4. carpet fitting  
In the event that you fit a carpet yourself, we urgently recommend that you use residue-free, removable laying tape. You can also acquire such a carpet-laying tape at our trade fair office for a price of EUR 5.04 plus VAT per roll (25m). The use of other adhesive tapes frequently causes residues to be left on the hall floor, which necessitates special cleaning that needs to be paid for.

5. stand decoration  
For perforated plates, we recommend cambrels for hanging decoration material, hooks for perforated plates for hanging smaller exhibits as well as powerstrips for sticking posters on, for example. You can purchase these items from us at our trade fair office.

6. supply pillars  
If there is a pillar in your stand, the supply shafts found therein may not be blocked.

7. storage opportunities  
Please note that we cannot provide any storage opportunities on site. For storage purposes, we can build a cubicle on your stand, which you can order from us. MesseHalle Hamburg-Schnelsen assumes no liability.

8. stand complaints  
We would like to advise you that we can no longer acknowledge complaints regarding the construction of the stand after the trade fair has ended or after an invoice has been issued for the stand equipment. For this reason, should you establish discrepancies when examining your ordered stand equipment, please contact the office of the MesseHalle urgently during setup.

**Wi-Fi**

Free Wi-Fi is available to you in the MesseHalle Hamburg-Schnelsen. However, MesseHalle Hamburg-Schnelsen cannot guarantee 100% availability.

We expressly advise that exhibitors' own Wi-Fi networks can be installed at the event only after prior registration, since otherwise significant interference in the building's own Wi-Fi network can result. No costs are incurred for the registration and the operation of exhibitors' own Wi-Fi networks. However, in the event of interference arising due to non-registered Wi-Fi networks, the exhibitor responsible will always be made liable. For details, please contact MesseHalle Hamburg-Schnelsen. Please inform your stand construction company, if applicable.

**Official list of exhibitors**

Approximately two weeks prior to the trade fair, the list of exhibitors will also appear on our web pages, including a link to your e-mail and web addresses.

In the light of current events, we advise that the Kindermoden Nord list of exhibitors is the list of exhibitors that will be made available by us. Unfortunately, there are repeatedly dubious service providers such as Expo-Guide who offer catalogue and internet entries at very excessive prices. We would like to warn you about these service providers, since they were neither mandated by us nor are known to us.

However, should you have mistakenly filled out such a document, then you can receive support from AUMA, the Association of the German Trade Fair Industry:

Telephone +49 (0)30/24 00 00  
www.auma.de  
info@auma.de

**II. setup****setup times**

Thursday 12.00 am to 6.00 pm  
Friday 8.00 am continuing until the start of  
the trade fair

The trade fair office and the hall team can be reached until 6.00 pm. After 6.00 pm, you can enter the hall via the side entrance, which is located on the right beside the main entrance. Should the door be locked, please ring the bell.

**loading and unloading on the ramp**

In order to avoid bottlenecks at the loading ramps, the drivers must quickly drive their cars/lorries aside. Please also inform your stand construction company, if applicable, that the vehicles must be removed from the ramp immediately after the loading and unloading. Furthermore, lorries may be parked neither on the ramp nor in the car park of the trade fair site during the trade fair. MesseHalle Hamburg-Schnelsen reserves the right to take further steps in the event of non-compliance or infringement.

**exhibitor passes**

Please carry the filled-out exhibitor's passes with you and present them to the trade fair staff, security or the police on request.

**parking barrier**

Please be aware of the barrier on the access road to the parking spaces. You will receive a free parking ticket, which you should hand in again on your departure. Please validate your ticket at our office.

**delivery**

Deliveries for Kindermoden Nord can be accepted as of Wednesday before the fair from 9.00 am. We would like to advise that each exhibitor is responsible for the delivery and removal of their goods. If the pallets are delivered they must be brought to the booth by the drivers. The goods are brought to the stand and are stored there at the exhibitor's risk. If goods are to be collected, they must remain at the stand until the transportation firm collects them.

**stand construction**

If you would like to bring and setup your own stand, please communicate to your stand builder that our stand system has an axial dimension of one metre. This means, for example, that in the event of a stand with a 5-metre front a clear width of only 4.97 metres is available to your stand builder. Please note: in accordance with the Industrial Code (GewO), your company name and address must be indicated on your stand.

**safety**

1. stand surveillance  
Should you desire stand surveillance, please inform us in good time. Cost of surveillance per staff member and hour: €22.00 plus statutory VAT.
2. valuables  
Please do not leave any valuables in your car before, during and after the trade fair.
3. insurance  
It is urgently recommended to the exhibitors that they insure their exhibition objects and their liability obligation at their own expense.

**fire protection**

Please note that you may use only flame-resistant materials to de-

corate the stand. Please inform your stand construction company, if applicable. Naked flames at the stand are prohibited.

#### co-exhibitors

We would like to advise you that co-exhibitors may exhibit only with the approval of the trade fair management. All companies that would like to participate at Kindermoden Nord as co-exhibitors must be notified to the trade fair management with an indication of the proportional stand size made available by the main exhibitor. The proportional square metres will be charged to the co-exhibitor directly by the trade fair management and deducted from the stand size of the main exhibitor. Co-exhibitors that are not notified to the trade fair management cannot be permitted, regardless of their product range.

### III. Dismantling

Monday after the conclusion of the trade fair until 10.00 pm.

Exhibitors that have not fully vacated the hall on Monday by 10.00 pm must pay an expense allowance of €80.00 statutory VAT per additional hour started. Please inform your stand construction company as well as other companies mandated by you, if applicable. Another exhibition is taking place afterwards!

Please note that no stand may be cleared in full or in part prior to the end of the trade fair. This is an infringement upon the General Conditions of Exhibition of MesseHalle Hamburg-Schnelsen GmbH and is punished with a contractual penalty.

### IV. At the trade fair

#### Exhibition opening times

Saturday 9.00 am until 6.00 pm  
Sunday 9.00 am until 6.00 pm  
Monday 9.00 am until 4.00 pm

#### access to the hall

Exhibitors with exhibitor passes have access to the hall at any time on the first day of the trade fair. On the second and third day of the trade fair, access is granted from 8.00 am at the earliest. The hall and office staff are available to you from 9.00 am.

#### office service

If, during the trade fair, you require a small number of photocopies or you would like to send a fax, you can take advantage of our office service. You can also have e-mails printed out in our trade fair office. Simply contact the trade fair office. What you require will be accomplished there.

#### cleaning

Your stand price includes a night-time stand cleaning during the trade fair. However, this can take place only if your stand is not closed

or blocked off at night. If you wish for your stand to be cleaned nevertheless, we ask that you contact the trade fair office in good time.

#### flyer distribution

Wir machen darauf aufmerksam, dass das Verteilen von Werbung sowie sonstige Promotion-Aktionen in den Gängen der Halle und auf dem gesamten Gelände der MesseHalle Hamburg-Schnelsen nicht erlaubt sind.

### V. Contacts

#### Contact

Telephone +49 (0)40/88 88 99 0  
info@kindermoden-nord.de  
www.kindermoden-nord.de